



Municipality Of South Huron

Municipal Drain Maintenance Request Form

322 Main Street South Exeter, ON N0M 1S6

Distribution List:
Office Use Only

Bill Dietrich
Rebekah Msuya-Collison
Brooke Hartwick
Shane Timmermans

No. _____ -20____

Contact Name:	_____	Drain Name:	_____
Request Date:	_____	Branch:	_____
		By-Law No.:	_____
Property Owner:	_____	Roll Number:	_____
Phone No.:	_____	911 No.:	_____
Cell No.:	_____	Concession / Lot:	_____ / _____

Nature of Work: (Description of work requested)

TILE REPAIR DITCH MAINTENANCE CATCH BASIN REPAIR OBSTRUCTION REMOVAL

Site Visit Date: _____ Location Marked: YES NO

Field Notes:

Notify owner before commencement of work: YES NO

Property Owner Signature: _____

I request that if necessary, an Engineer be appointed and the he/she appoint a time and place at which he/she will attend and on-site meeting and examine the drainage area with all assessed ratepayers to be invited. I also understand the Drainage Superintendent may undertake maintenance repairs according to the specifications in the last Engineer's report on this drain where possible. In signing this form, the owner is advised that he/she may be charged for work performed by the appointed Engineer should the works not proceed as requested.

Contractor: _____ Hire Date: _____

Copy of Work Order: YES NO Sketch Included: YES NO

Other Hired Equipment (i.e. list of equipment, materials, labour – please attach all invoices for this project):

Drainage Superintendent Signature: _____

Completion Date: _____