

# Application for a Permit to Construct or Demolish

This form is authorized under subsection 8(1.1) of the *Building Code Act, 1992*

For use by Principal Authority				
Application number:		Permit number (if different):		
Date received:		Roll number:		
Application submitted to: _____ (Name of municipality, upper-tier municipality, board of health or conservation authority)				
A. Project information				
Building number, street name			Unit number	Lot/con.
Municipality	Postal code	Plan number/other description		
Project value est. \$		Area of work (m <sup>2</sup> )		
B. Purpose of application				
New construction	Addition to an existing building	Alteration/repair	Demolition	Conditional Permit
Proposed use of building		Current use of building		
Description of proposed work				
C. Applicant				
		Applicant is:    Owner or    Authorized agent of owner		
Last name	First name	Corporation or partnership		
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number	Fax		Cell number	
D. Owner (if different from applicant)				
Last name	First name	Corporation or partnership		
Street address			Unit number	Lot/con.
Municipality	Postal code	Province	E-mail	
Telephone number	Fax		Cell number	

<b>E. Builder (optional)</b>				
Last name		First name	Corporation or partnership (if applicable)	
Street address			Unit number	Lot/con.
Municipality		Postal code	Province	E-mail
Telephone number		Fax		Cell number
<b>F. Tarion Warranty Corporation (Ontario New Home Warranty Program)</b>				
i. Is proposed construction for a new home as defined in the <i>Ontario New Home Warranties Plan Act</i> ? If no, go to section G.			Yes	No
ii. Is registration required under the <i>Ontario New Home Warranties Plan Act</i> ?			Yes	No
iii. If yes to (ii) provide registration number(s): _____				
<b>G. Required Schedules</b>				
i) Attach Schedule 1 for each individual who reviews and takes responsibility for design activities.				
ii) Attach Schedule 2 where application is to construct on-site, install or repair a sewage system.				
<b>H. Completeness and compliance with applicable law</b>				
i) This application meets all the requirements of clauses 1.3.1.3 (5) (a) to (d) of Division C of the Building Code (the application is made in the correct form and by the owner or authorized agent, all applicable fields have been completed on the application and required schedules, and all required schedules are submitted). Payment has been made of all fees that are required, under the applicable by-law, resolution or regulation made under clause 7(1)(c) of the <i>Building Code Act, 1992</i> , to be paid when the application is made.			Yes	No
ii) This application is accompanied by the plans and specifications prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> .			Yes	No
iii) This application is accompanied by the information and documents prescribed by the applicable by-law, resolution or regulation made under clause 7(1)(b) of the <i>Building Code Act, 1992</i> which enable the chief building official to determine whether the proposed building, construction or demolition will contravene any applicable law.			Yes	No
iv) The proposed building, construction or demolition will not contravene any applicable law.			Yes	No
<b>I. Declaration of applicant</b>				
I _____ declare that:				
(print name)				
1. The information contained in this application, attached schedules, attached plans and specifications, and other attached documentation is true to the best of my knowledge.				
2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.				
_____		_____		
Date		Signature of applicant		

Personal information contained in this form and schedules is collected under the authority of subsection 8(1.1) of the *Building Code Act, 1992*, and will be used in the administration and enforcement of the *Building Code Act, 1992*. Questions about the collection of personal information may be addressed to: a) the Chief Building Official of the municipality or upper-tier municipality to which this application is being made, or, b) the inspector having the powers and duties of a chief building official in relation to sewage systems or plumbing for an upper-tier municipality, board of health or conservation authority to whom this application is made, or, c) Director, Building and Development Branch, Ministry of Municipal Affairs and Housing 777 Bay St., 2nd Floor. Toronto, M5G 2E5 (416) 585-6666.

## Schedule 1: Designer Information

Use one form for each individual who reviews and takes responsibility for design activities with respect to the project.

<b>A. Project Information</b>			
Building number, street name	Unit no.	Lot/con.	
Municipality	Postal code	Plan number/ other description	
<b>B. Individual who reviews and takes responsibility for design activities</b>			
Name	Firm		
Street address	Unit no.	Lot/con.	
Municipality	Postal code	Province	E-mail
Telephone number	Fax number		Cell number
<b>C. Design activities undertaken by individual identified in Section B. [Building Code Table 3.5.2.1. of Division C]</b>			
House	HVAC – House	Building Structural	
Small Buildings	Building Services	Plumbing – House	
Large Buildings	Detection, Lighting and Power	Plumbing – All Buildings	
Complex Buildings	Fire Protection	On-site Sewage Systems	
Description of designer's work			
<b>D. Declaration of Designer</b>			
<p>I _____ declare that (choose one as appropriate):</p> <p style="text-align: center;">(print name)</p> <p>I review and take responsibility for the design work on behalf of a firm registered under subsection 3.2.4. of Division C, of the Building Code. I am qualified, and the firm is registered, in the appropriate classes/categories.</p> <p>Individual BCIN: _____</p> <p>Firm BCIN: _____</p> <p>I review and take responsibility for the design and am qualified in the appropriate category as an "other designer" under subsection 3.2.5. of Division C, of the Building Code.</p> <p>Individual BCIN: _____</p> <p>Basis for exemption from registration: _____</p> <p>The design work is exempt from the registration and qualification requirements of the Building Code.</p> <p>Basis for exemption from registration and qualification: _____</p> <p>I certify that:</p> <ol style="list-style-type: none"> <li>1. The information contained in this schedule is true to the best of my knowledge.</li> <li>2. I have submitted this application with the knowledge and consent of the firm.</li> </ol> <p style="text-align: center;">_____</p> <p style="display: flex; justify-content: space-between;"> <span>Date</span> <span>Signature of Designer</span> </p>			

**NOTE:**

1. For the purposes of this form, "individual" means the "person" referred to in Clause 3.2.4.7(1) (c) of Division C, Article 3.2.5.1. of Division C, and all other persons who are exempt from qualification under Subsections 3.2.4. and 3.2.5. of Division C.
2. Schedule 1 is not required to be completed by a holder of a license, temporary license, or a certificate of practice, issued by the Ontario Association of Architects. Schedule 1 is also not required to be completed by a holder of a license to practise, a limited license to practise, or a certificate of authorization, issued by the Association of Professional Engineers of Ontario.

## Schedule 2: Sewage System Installer Information

<b>A. Project Information</b>			
Building number, street name		Unit number	Lot/con.
Municipality	Postal code	Plan number/ other description	
<b>B. Sewage system installer</b>			
Is the installer of the sewage system engaged in the business of constructing on-site, installing, repairing, servicing, cleaning or emptying sewage systems, in accordance with Building Code Article 3.3.1.1, Division C?			
Yes (Continue to Section C)		No (Continue to Section E)	
		Installer unknown at time of application (Continue to Section E)	
<b>C. Registered installer information (where answer to B is "Yes")</b>			
Name		BCIN	
Street address		Unit number	Lot/con.
Municipality	Postal code	Province	E-mail
Telephone number	Fax	Cell number	
<b>D. Qualified supervisor information (where answer to section B is "Yes")</b>			
Name of qualified supervisor(s)		Building Code Identification Number (BCIN)	
<b>E. Declaration of Applicant:</b>			
<p>I _____ declare that:</p> <p style="text-align: center;">(print name)</p> <p>I am the applicant for the permit to construct the sewage system. If the installer is unknown at time of application, I shall submit a new Schedule 2 prior to construction when the installer is known;</p> <p><u>OR</u></p> <p>I am the holder of the permit to construct the sewage system, and am submitting a new Schedule 2, now that the installer is known.</p> <p>I certify that:</p> <ol style="list-style-type: none"> <li>1. The information contained in this schedule is true to the best of my knowledge.</li> <li>2. If the owner is a corporation or partnership, I have the authority to bind the corporation or partnership.</li> </ol> <p>_____</p> <p style="text-align: center;">Date <span style="margin-left: 200px;">Signature of applicant</span></p>			



For Office Use  
Permit Number:

## Plumbing Related Application and Fees

<b>Building Number, Street Name</b>	<b>Lot/Con/Plan/Other Description</b>	<b>Municipality</b>
<b>Plumber's Name</b>	<b>Telephone Number</b>	<b>Cell Number</b>
<b>Plumber's Mailing Address</b>	<b>City Prov</b>	<b>Email</b>

FIXTURES	TOTAL # OF FIXTURES	FIXTURE UNITS PER FIXTURE	TOTAL
Water Closet		4	
Basin		1	
Bath		1.5	
Shower Stall		1.5	
Kitchen Sink		1.5	
Laundry Tub		1.5	
Laundry Waste		1.5	
Urinals		3	
2-3 Comp. Sink		3	
Slop Sink		3	
Prep Sink		1	
Sewer Injector		3	
Floor Drains		3	
<b>USE FOR FIXTURES NOT LISTED ABOVE</b>			
4" Trap		6	
3" Trap		4	
2" Trap		3	
1-1/2" Trap		2	
Interceptors		4	
<b>TOTAL FIXTURE UNITS</b>			

<b>BASIC FEE (Plumbing permit) \$ 204.00</b>	
Total Fixture Units X \$12.00 per fixture unit	
Sewer inspections (\$131.00 for first 30 meters and \$3.15 for each additional 30 meters)	
Water connections inspections (\$131.00 for first 30 meters and \$3.15 for each additional 30 meters)	
Repeat Inspections \$126.00	
Alterations without addition of fixtures \$8.00	
Storm sewer inspection (first 30 meters) \$131.00	
Storm sewer inspection (\$3.15 per linear meter exceeding 30 meters) X \$3.15	
Catch basins/manholes inspection \$11.00	
Inspection of testable backflow prevention devices \$78.00/unit	
Rain water leader piping inspection (\$2.00 per linear meter)	
Roof drains inspection (\$11.00 per drain)	
Main Building Drain inspection (\$2.00 per linear meter)	
Fire/Water service inspection (first 30 meters) \$132.00	
Fire/Water service inspections (\$2.00 per linear meter exceeding 30 meters)	
Performance Bond \$250.00	
<b>TOTAL INSPECTION FEE</b>	

Application is hereby made for permission to construct, repair, renew or alter the plumbing work, pursuant to the provisions of the Ontario Building Code Part 7 - Plumbing and Building By-law as amended for the Municipality of South Huron.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PLUMBING RELATED INSPECTION APPLICATION & FEES

Once the final inspection has been conducted and the work found to be in compliance with existing legislation, the performance bond (if applicable) will be refunded to the individual or company that paid for the plumbing permit.

NOTE: The municipal inspectors require 48 hours notice when an inspection is requested. The final inspection will include a smoke or rim test. The inspectors must also be notified of any changes to the permit application, including any change of plumbers completing the work.

TOTAL INSPECTION FEE (from previous page): \_\_\_\_\_

Date: \_\_\_\_\_

We hereby certify that the statements contained in the foregoing application are true and made with full knowledge of the circumstances connected with the same and that I/we are the Plumber and Owner/Contractor named in the Application. The applicable fees prescribed herein are under the authority of the Municipality of South Huron Fees and Charges By-Law 34-2015. The purpose of this information is to assess plumbing related fees and inspections associated with the accompanying permit as applicable. If further information is required please contact the Municipality of South Huron. Cheque to be made payable to Municipality of South Huron.

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Plumber Signature	Print Name	Company and License Number
Owner/Contractor Signature	Print Name	Company Name

The following inspections identified below are the responsibility of Owner/Contractor to complete and as required, witnessed by the Chief Building Official/Inspector for compliance with the applicable codes.

- Date Completed (yyyy-mm-dd) \_\_\_\_\_  Water Inspection
- Date Completed (yyyy-mm-dd) \_\_\_\_\_  Sewer Inspection
- Date Completed (yyyy-mm-dd) \_\_\_\_\_  Underground Inspection
- Date Completed (yyyy-mm-dd) \_\_\_\_\_  Rough-In Inspection
- Date Completed (yyyy-mm-dd) \_\_\_\_\_  Final Inspection
- Date Completed (yyyy-mm-dd) \_\_\_\_\_  Water Sample