



SOUTH HURON POLICE SERVICES BOARD

South Huron Municipal Office – Verity Room
Tuesday, September 12, 2017 – 4:05 pm

Members Present

Chair	Jim Dietrich
Vice Chair	Mark Hartman
Member	Maureen Cole
OPP	Inspector Jason Younan
OPP	Staff Sergeant Mike Butler
Administration	Jo-Anne Fields
Delegation	Duane Sprague, Police Services Advisor Ministry of Community Safety and Correctional Services

1. Call to Order & Welcome

- Chair, Jim Dietrich extended a warm welcome to the members and thanked them for their commitment to policing in South Huron.

2. Conflict of Interest

- No Conflict of Interest declared

3. Changes/Additions to the Agenda

- 2018 Proposed Budget

4. Approval of the Agenda

Motion – 33/09/17

Moved by: Mark Hartman
Seconded by: Maureen Cole

“THAT the agenda be approved as amended.”

Disposition: Carried

5. Approval of the Minutes

Motion – 34/09/17

Moved by: **Mark Hartman**
Seconded by: **Jim Dietrich**

“THAT the minutes of August 22, 2017 meeting be approved as circulated.”

Disposition: **Carried**

6. Business arising from the Minutes

- No business arising from the minutes

7. O.P.P. Report

- Detailed reports were distributed prior to the meeting for review and to allow for effective discussion at the Board meeting
- Reviewed the Crime and Traffic reports for the month of August
- Inspector Younan provided an overview and explanation of the reports with the Board
- Increase in property crimes which continues to be an concern
- Younan noted that he reached out to residents of South Huron in June with no response
- Inspector Younan reiterated again that if residents witness criminal activity, report it – also welcome to attend Police Services Board meeting to voice concerns – Police Services Board meetings are an excellent venue to voice concerns – speak to your elected officials – seeking long term results
- RIDE – very busy with investigations – sometimes proactive activities suffer, however impaired driving offences are not escalating
- Reviewed Calls for Service Billing Report
- Member Cole noted that drug issues seem to be escalating in our community – frustrated that these people aren't getting caught by the Police – she noted that witnesses don't feel comfortable coming forward
- Inspector Younan advised that he and three Detectives from the Street Crime Unit have met with concerned citizens. They reviewed and clarified information about when to call the police, how to call the police in both emergency and non-emergency situations, as well as the self-reporting option. They discussed a number of issues and worked together to develop both short and long term solutions, with the consensus to work on long term solutions for the community. One of the detectives present will follow up with concerned citizens on an on-going basis. It was reiterated that he is always open to hearing concerns and discussing solutions.
- Suggested to invite to a Police Services Board meeting to share concerns
- Inspector Younan will prepare a Media Release and send to the Board – can put on website and in the Hub to advise the public – information sharing is key – can release jointly (OPP and Police Services Board)
- Hartman ask if it would be helpful to go door to door and hand out an information bulletin

- Follow through on Motion 30/08/17 - That the Police Services Board hereby directs the Chair to delegate to South Huron Council for the purpose of requesting Council support and collaboration in presenting an education and awareness forum for the community for the benefit and safety of all of South Huron

Motion – 35/09/17

Moved by: Mark Hartman
Seconded by: Maureen Cole

“THAT the O.P.P. Report be received as presented.”

Disposition: Carried

8. Correspondence

- All correspondence is forwarded to Board members as received
- Ministry of Community Safety and Correctional Services – Extension on Provincial Appointment for Jim Dietrich
- Genevieve Scharback, Manager of Corporate Services – explanation of proper process of approving and circulating minutes – items of importance can be shared with Council prior to approval of the draft minutes

9. New Business

- Procedural By-law Review – Delegations
- Member Cole stated her concern regarding the date and time change of the August Police Services Board meeting – reiterated the importance of openness and transparency as it is difficult for the public to attend meetings when they are continually changing
- She noted that she was surprised that there was a delegation attend the meeting as it was not indicated on the Agenda – to respect rules, suggest that in future delegations be included on the agenda
- Stated that the Draft minutes were not provided to Council
- Municipality has a Complaint Policy which the public can complete and forward if they have concerns
- Member Cole suggested that a date be set to review the South Huron Police Services Board Procedural By-law

10. Unfinished Business

- Secretary contacted Grand Cove regarding hosting a presentation surrounding scams – date options are October 24 and November 24 – presentation will be at their Coffee Hour at 10 am – Secretary will advise of date after discussing with Inspector Younan

- Proposed 2018 Budget prepared by Chair and Secretary for consideration – 0% increase and mirrors budget of 2015, 2016 and 2017

11. Delegation

- Duane Sprague, Police Services Advisor, Ministry of Community Safety and Correctional Services
- Responsible for Zone 4 and Zone 5 coverage – Owen Sound to Niagara Falls – Section 31 (Municipal) and Section 10 (OPP)
- Mandate – Section 3 of the PSA
- Provincial Appointee, Chair Dietrich has been provided an extension for two months until signed by the Minister – Dietrich just completed his first term of an 8 year term (2 years, 3 years and 3 years)
- Section 31 (Municipal) and Section 10 (OPP)
- Intent is to attend South Huron Police service Board meetings on a more regular basis
- Will provide informal and/or formal training session – noted that training is also available on line through the OAPSB – Roles and responsibilities of a Section 10 Board
- Available to answer questions pertaining to the Procedural By-laws
- Request Secretary to send the Procedural By-laws and Code of Conduct to Duane for review
- At present, the number of members on a Board (3, 5 or 7) is determined by the size of the community. This may change with the opening of the PSA, however there will always be Provincial representation on the Police Services Board
- Explained the process of selecting and appointing Provincial reps – there are 35 steps involved in the process – very complex and the process is lengthy
- Recommends that a minimum of six months prior to Provincial Appointment expiration, contact the Appointments Officer and make him/her aware of status
- At present, one and two month extensions are being provided until OIC sign off
- Noted that community partners are necessary to address issues of mental health, drug activity etc
- County perspective – Situation table are good but have challenges – walk away from table or don't contribute – transfer of care – not all willing partners – some in silo's
- Mental health is a genuine concern with no treatment centre in Huron County
- Chair Dietrich thanked the Ministry Advisor for attending and sharing his expertise and knowledge with the Board

Motion – 36/09/17

Moved by: Maureen Cole
Seconded by: Mark Hartman

“THAT a training session for the Police Services Board be organized within the next few months with the Ministry Advisor.”

Disposition: Carried

Motion – 37/09/17

Moved by: Mark Hartman
Seconded by: Jim Dietrich

“THAT the proposed 2018 Police Services Board budget be forwarded to Council for consideration.”

Disposition: Carried

- Treasury requests that the Board prepare the budget each year for consideration
- Proposed budget mirrors that of 2015, 2016 and 2017 with a 0% increase
- Chair Dietrich noted that he would like to attend as a Delegation during budget discussions if there were specific questions pertaining to the Police Services Board Budget
- Member Cole suggested that the Board only hold 4 regular meeting per year, as mandated and that the CAO provide coverage for the meetings. Hartman and Dietrich disagreed stating that they feel it is important to meet monthly to discuss and address issues and concerns in South Huron. Providing a Recording Secretary is the responsibility of the Board
- Member Cole stated that she doesn't feel that all four should attend the annual Conference as she doesn't feel that the content is always pertinent to a Section 10 Board. Chair Dietrich noted that he feels that especially in these changing times with the changes to the Police Services Act (PSA), that it is very important everyone attend to stay abreast of the changes. Member Cole noted that an overview report should be presented to Council following the Conference

12. Date of Next Meeting

- Next meeting regular will be held at the South Huron Municipal Office on Tuesday, October 10, 2017 at 4:05 pm or sooner at the call of the Chair. Fields will arrange to have someone Record the minutes of the October meeting as she is on vacation.

13. Adjournment

Motion – 38/09/17

Moved by: Maureen Cole
Seconded by: Mark Hartman

“THAT the meeting be adjourned at 5:50 pm.”

Disposition: Carried

Chair – J. Dietrich

Recording Secretary – J. Fields

Date