



SOUTH HURON POLICE SERVICES BOARD

South Huron Municipal Office – Carling Room

Tuesday, November 3, 2015

1:00 pm

Members Present

Chair	Maureen Cole
Member	Mark Hartman
Member	Jim Dietrich
OPP	Inspector Jason Younan
Administration	Jo-Anne Fields

1. Call to Order & Welcome

Chair, Maureen Cole extended a warm welcome to the members and thanked them for their commitment to policing in South Huron.

2. Changes/Additions to the Agenda

- No changes to the Agenda were noted

3. Approval of the Minutes

Motion – 22/11/15

Moved by: Dietrich
Seconded by: Hartman

“THAT the minutes of October 13, 2015 be approved as circulated.”

Disposition: Carried

4. Business arising from the Minutes

- No business arising from the minutes of the last regular meeting

5. O.P.P. Report

- Reports were distributed prior to the meeting for review
- Inspector Younan reviewed the Crime and Traffic reports for the month of October
- Noted that October was a busy month and will continue into November
- Exeter – Theft under occurrences are on the rise – year to date and monthly are on the rise – reminder to protect valuables, vehicles must be locked
- Officers are focused on this initiative
- In the past, the Board promoted the “Lock it or Lose it” campaign and engaged the media to create community awareness
- Suggested that the Board could promote the “Lock it or Lose it” message on the electronic sign
- Drug activity is traditionally reduced in the cooler months
- Traffic report – nothing to cause concern
- RIDE – resume the end of November for the festive season
- Media releases – focus on “Lock it or Lose it”, creating public awareness
- Road closure strategy – contingent with Municipality providing a contact name for notification – South Huron provided contact information previously
- Crime Prevention week

Motion – 23/11/15

Moved by: Hartman
Seconded by: Dietrich

“That the O.P.P. Report be received as presented.”

Disposition: Carried

6. Correspondence

- Report to Council November 2, 2015 prepared by Mayor Maureen Cole
- Other correspondence has been forwarded to Board members as received
- Lambton Group Police Services Board – Patch 4 Patch Program – request to consider program in respective community – Inspector Younan provided an overview of the program and suggested that is a good initiative

7. New Business

- Mayor Cole report to South Huron Council – November 2, 2015 – South Huron Police Service Board
- A lengthy discussion evolved around meeting needs/purpose, remuneration, training costs, conferences and zone meeting attendance, as well as number of regular meetings required

- Chair Cole provided comparisons to other Police Services Boards, including those in Huron County, South Bruce Peninsula and Tecumseh
- Information report prepared for Council by Mayor Cole was reviewed with Board members. Dietrich noted that as this report pertained directly to the PSB, the members should have discussed prior to going to Council
- Dietrich noted that 9 regular Police Service Board meetings were held in 2014 – no meeting was scheduled in December due to the Municipal Election
- As of October 2015, there have been 7 PSB meetings
- Members and Secretary attended 4 OAPSB Zone 5 meetings as well as the 3 day Spring Conference
- Chair Cole suggested that not all members attend Zone meetings and Conferences – one Board member and the Secretary could attend the Zone meetings and 2 Board members would be adequate for attendance at Conferences. She suggested the By-law reflect these suggested recommendations
- Hartman noted the importance of meeting each month for communicating and connecting with the community
- Dietrich noted that there are various conferences and training opportunities for Police Service Board members
- In the past, the spring conference has been thought to be most valuable for training, although one Board member and the Mayor attended the Fall conference in 2014 as it pertained to the calculation of the new policing contract
- \$600.00 is earmarked in the budget for the Fall Conference, in the event that it is found to be important to attend
- Chair Cole noted that she will not be attending the OAPSB Conference in 2016
- She noted that the Board does not own a budget and is required to provide expenditures to Council for approval
- Dietrich expressed interest in attending Council when the budget is presented

Motion – 24/11/15

Moved by: Dietrich
Seconded by: Hartman

“That the proposed 2015 budget be submitted to Council for adoption for 2016.”

Disposition: Carried

Recorded vote

Hartman – ya
Dietrich – ya
Cole – Na

- Secretary directed to submit the entire budget package, with supporting data, as presented, for inclusion in the November 16, 2015 Council agenda package
- Board member remuneration remains the same as approved in the 2015 PSB Budget
- Secretary expenses remains the same as 2015
- Conference and Training costs for 3 Board members and a Secretary remain the same
- OAPSB Zone 5 meetings – All members and Secretary to attend Zone meetings
- Chair Cole noted that she will not be attending all Zone meetings

- Hartman noted that due to work commitments, he will be unable to attend all Zone meetings

8. Unfinished Business

- Review of the Draft South Huron Police Services Board Procedural By-law #2015-01
- Meetings – time of day – 4:05 pm – flexible with members schedules
- Second Tuesday of each month at the South Huron Municipal Office
- 11 meetings will be scheduled per year
- Meetings will be held on Tuesdays when Zone meetings are scheduled
- Public must be notified of change of date and time
- If the Chair is unable to attend a regular meeting, a member will be appointed at the meeting to act in this capacity
- Committees of the Board – remove
- OPP report – Provided 4 days prior to meeting for distribution
- Delegation – 7 days in advance of the meeting to be placed on the agenda
- Remove the by-law section
- Secretary to provide Corporate Manager/Clerk with details for inclusion in Draft By-law
- OAPSB Zone 5 meeting – December 8, 2015 – 9 am – Orangeville

9. Date of Next Meeting

- Next meeting regular will be held at the South Huron Municipal Office on Tuesday, December 8, 2015 at 4:05 pm or sooner at the call of the Chair

10. Adjournment

Motion – 25/11/15

Moved by: Dietrich
Seconded by: Hartman

“The meeting was adjourned at 2:51 pm.”

Disposition: Carried